



# European Council

## 26 and 27 June 2014

### INFORMATION NOTE ON THE YPRES EVENT

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#### 1. GENERAL INFORMATION

The European Council will take place on 26 and 27 June 2014.

On 26 June the European Council will meet in Ypres for a commemoration ceremony to mark the centenary of the outbreak of the First World War. The ceremony will begin in the late afternoon and will be followed by a dinner for.

The European Council's working sessions will take place on 27 June in Brussels in the usual venue.

A map in annex shows the different locations to be used during the event in Ypres.

A video preview of the Ypres ceremony, including some background about the Menin Gate memorial and the tribute the Heads of State or government will leave, has just been published and can be found [here](#). Video stockshots on Ypres, the Menin gate and the Flanders fields will be published in the coming days on the TV newsroom ([www.eucouncil.tv](http://www.eucouncil.tv)).

**P R E S S**

## **2. MEDIA ACCREDITATION & BADGE COLLECTION**

Media accreditations are open until **Wednesday 18 June 12.00.**

Applications for accreditation can only be made on-line via the following link :

**[www.european-council.europa.eu/media-accreditation](http://www.european-council.europa.eu/media-accreditation)**

For more details regarding the accreditation procedure, please read the [media accreditation note](#).

Media representatives are reminded that accreditation badges need to be collected in Brussels from the accreditation centre located in the LEX building.

An additional pass will be necessary for access to the press facilities in Ypres (see below point 5).

## **3. MEDIA PROGRAMME**

The media programme foreseen in Ypres is as follow (subject to change):

16:30 - 17:15	arrivals of Head of State or government in Ypres - Pool A
17:30 - 18:20	Last post ceremony in the Menin gate and inauguration of a peace bench in Menin gate gardens (Pool B & C)
18:30	Family photo (Pool D)
18:40 - 21:40	Dinner of Heads of State or government

Please note that no press activities are foreseen after the dinner.

## **4. SECURITY PERIMETER**

The Belgian police will establish a security cordon in the city centre around the event location from 13:00 (time to be confirmed).

While some areas will be restricted to European Council badge holders and press pool cards holders, others will be accessible to the public provided individuals go through security checks performed by the local police.

A detailed map of the different zones and access points will be available at a later stage.

## 5. WORKING FACILITIES FOR MEDIA

- **Main press centre (Brussels)**

The main press centre of the summit will be located in the Justus Lipsius building in Brussels where the ceremony will be transmitted live. On 26 June, the press centre will be open from 7:30 and will close at 20:30.

For information on the working facilities and equipment available in the press centre in Brussels, please read the dedicated note ([click here](#)).

- **Filing centre (Ypres)**

In Ypres, a limited number of workspaces will be available for the press in the *Vleeshuis* building (access by Boomgaardstraat). The filing centre will be open from 12:00 on 26th June.

**Access to the Vleeshuis is subject to possession of an additional access card.** Access cards will be distributed mainly via national delegations.

The number of places available being limited, priority will be given to participants in the different photo/TV opportunities and to audiovisual media.

- **Delivery and installation of technical equipment in the filing centre**

Delivery and installation of large pieces of technical equipment will not be possible in the filing centre (only equipment passing the x-ray).

Deliveries and installation are possible on the day from 12:00 until 16:00. Please note that all the equipment will have to be removed before the closure of the filing centre on the same day.

For more information, please contact [press.centre@consilium.europa.eu](mailto:press.centre@consilium.europa.eu)

## 6. AUDIOVISUAL

- **Live video coverage**

The ceremony will be covered live by the Council host broadcaster.

The live signal will be transmitted and distributed by EBU (Eurovision) in the Justus Lipsius press center in Brussels. To access the live signal, contact Eurovision/EBU Rasha Hasbini ([hasbini@eurovision.net](mailto:hasbini@eurovision.net) - [newsoperations@eurovision.net](mailto:newsoperations@eurovision.net), tel. +41 (0)79 244 65 63).

The live signal will also be transmitted on Europe by Satellite ([www.ec.europa.eu/ebs](http://www.ec.europa.eu/ebs)).

- **On demand video - TV newsroom**

The ceremony will be available for download in broadcast quality on the Council's TV newsroom ([www.eucouncil.tv](http://www.eucouncil.tv)).

All host broadcaster footage can be downloaded in broadcast quality (MPEG-4 - 16/9 format). The video files are available shortly after the event. You will need to register on the platform to download MPEG-4 footage.

- **Photo coverage**

A selection of photographs taken by Council photographers will be published on our website [www.consilium.europa.eu/photo](http://www.consilium.europa.eu/photo) as well as on the [eucouncil.tv](http://eucouncil.tv) platform. The high-resolution photographs can be downloaded and used free of charge (with mention of the source "Council of the European Union").

- **Parking of SNG vehicles and stand-ups in Ypres**

A number of parking spaces and stand-up positions have been foreseen in Ypres close to the Menin Gate (see map in Annex).

1. Parking places for SNG vehicles are located on Kiplinglaan.

a) In order to park in the zone, you must send your request for a parking permit to: [presse.standup@consilium.europa.eu](mailto:presse.standup@consilium.europa.eu) by **17.00 on Friday 20 June at the latest** and include the following information: registration number, name of driver, telephone number.

Permits for satellite vans will be issued by the security office, not by the press service, and any changes to the above information after the deadline could result in difficulties or delays in gaining access.

The same parking permit will be valid for both Ypres on 26 June and Brussels on 27 June, but please specify if possible which SNG will be present at Ypres.

b) Please note also that satellite vans must be parked in the zone before the security perimeter is closed on Thursday 26 June (13:00) and will not be able to enter this zone once it is closed.

2. Live stand-up positions.

Advance booking is essential as the number of positions available is limited.

Deadline: **17.00 on Friday 20 June 2014.**

Contact: Valerie Goldsmith

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Fax: +32 (0)2 281 50 65

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e-mail: [presse.standup@consilium.europa.eu](mailto:presse.standup@consilium.europa.eu)

For technical questions please contact : [joan.vanoosterhout@videohouse.be](mailto:joan.vanoosterhout@videohouse.be)

## 7. CATERING

A press bar serving drinks and light cold meals will be available in the filing centre. Ypres city centre also includes a number of restaurants and bars.

## 8. TRANSPORT & PARKING SPACE

Direct trains are available from Brussels Central to Ypres.

The General Secretariat of the Council will also organise a shuttle for the press from the Justus Lipsius building in Brussels to Ypres city centre. The shuttle is only for media representatives in possession of an access pass to the filing centre (see above 4). The shuttle will leave at 13:00 from the Justus Lipsius (rue de la Loi entrance) and will leave Ypres to go back to Brussels at 22:00.

The number of places is limited and will be given on a first come first served basis. Media representatives should register by email to: [press centre@consilium.europa.eu](mailto:press centre@consilium.europa.eu) before Friday 20 June 17:00.

Should media wish to use their own private vehicles, please note that parking spaces will be available in the following area:

- Boomgaardstraat and Boterstraat (only for media with an access card to the filing centre - number of places limited, first come first served)
- For other public car parks, go to <http://www.toerisme-ieper.be/en/stadsplan.html>

## 9. OTHER INFORMATION & CONTACTS

More information on Ypres can be found on the Ypres tourism website: <http://www.toerisme-ieper.be/>

For any additional question, please contact the Press Office of the General Secretariat of the Council: Tel. +32 (0)2 281 90 00; email [press centre@consilium.europa.eu](mailto:press centre@consilium.europa.eu)

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Ypres

